

# LOGGING ON TO THE MEMBER BENEFITS ONLINE SYSTEM (MBOS) AND YOUR PENSION ACCOUNT INFORMATION

## FOR REGISTERED USERS

After you are registered with MBOS, following these instructions to  
**Log On to *myNewJersey* and access to your MBOS Home Page**

1. Go to the Division of Pensions and Benefits Web site at: [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions)
2. On the Pensions and Benefits home page click the link "Log On to MBOS or EPIC".



3. The *myNewJersey* "Log On Page" will open.

The image shows a login form titled 'Log On to My New Jersey'. It contains two text input fields labeled 'Log On ID:' and 'Password:'. Below these fields is a button labeled 'Log On'. At the bottom of the form, there are three links: 'Sign Up to Become a Member', 'Forgot your password?', and 'Help'.

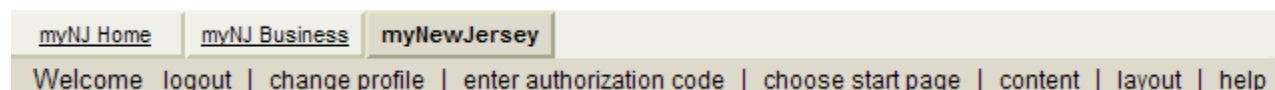
4. Enter your *myNewJersey* Log On ID and Password. Then click the "Log On" button.

5. Your *myNewJersey* Home Page will open. The *myNewJersey* home page is the *secured entry point* for your MBOS account.



6. On the left side of your *myNewJersey* home page you will see the “Pensions and Benefits Channel.” Click the “MBOS and EPIC” button to continue to MBOS.

**Note:** If you do not see the *Pensions and Benefits Channel* on your *myNewJersey* home page, be sure that the *MyNewJersey* tab at the top of the page is selected.



If you still do not see the *Pensions and Benefits Channel*, additional help is available in the “MBOS Registration Help Page” at:

[www.state.nj.us/treasury/pensions/mbos-registration-help.htm](http://www.state.nj.us/treasury/pensions/mbos-registration-help.htm)

### **Members with Multiple User Roles**

If you have MBOS access to other pension fund accounts or employer access to the *Employer Pensions and Benefits Information Connection* (EPIC), you will need to select the “user role” you wish to open each time you log on to MBOS or EPIC.

After you log on to MBOS or EPIC you can click the “Select Different Role” button to leave the current MBOS or EPIC session and access your other accounts or user roles.

7. Your “MBOS Home Page” will open.

The screenshot shows the MBOS Home Page. At the top is a blue navigation bar with the text "njhome | my new jersey | people | business | government | departments". Below this is the New Jersey state seal and the text "new jersey division of pensions and benefits member benefits online system". The main content area is titled "Member Account Information" and includes a "Logout" button. It displays the member's name as "JANE A. MEMBER" and their member number as "020123456". A welcome message states: "[ Welcome To The Member Benefits Online System. Your Feedback and suggestions are important to us. ]". Below this is a section titled "Member Account Applications" which contains two columns of buttons. The left column, under the heading "Pension Account Information and Calculators", includes buttons for "Payroll Certifications", "Member Account Information", "Pension Loan", "Links & Forms", "Retirement Calculator", "Retirement Application Status", "Application For Withdrawal", and "Designation of Beneficiary". The right column, under the heading "Other Benefits Programs", includes buttons for "State Health Benefits Program", "Deferred Compensation Info.", and "Suppl. Annuity Collective Trust". Below these columns is an "Application Help" section with a "Search Help" button. At the bottom of the page is a "Select Different Role" button and links for "contact us" and "privacy notice" next to a user icon.

8. From the MBOS Home Page you can access the MBOS Applications that are currently available to active or retired members. MBOS Applications provide information about your pension account and link you to benefit calculators and online application forms.

Additional information about using MBOS Applications is provided online in the *MBOS User's Guide* — just click the “Search Help” button on the MBOS Home Page.

***If you need help, call the MBOS Help Desk at: (609) 777-0534.***